

Dear Official

Thank you for volunteering to officiate at the 2026 B&SB County Championships being held at Wycombe Leisure Centre, High Wycombe, HP11 1UP. Please find below some information we hope you will find useful.

Parking – the Leisure Centre operates a multi-storey car park next to the centre. This is not as large, and the rates are not as reasonable, as the car park at the Park & Ride opposite to Waitrose. The Park & Ride car park is only 2 minutes walk from the Leisure Centre so please consider using this car park as an alternative. It is only possible to pay for parking in this car park using a parking app – the machines for cards do not seem to work anymore. If you do not have a smart phone you may prefer to use the leisure centre car park.

Waitrose also has a car park for customers but this is restricted to 90 minutes at a time (monitored by ANPR) so is generally not suitable for officials attending the championships.

Venue – as you enter the Leisure Centre pass through the barriers at reception. All officials should report to the lead referee in studios 3 and 4 which are upstairs next to the squash courts. A lift is available. Please note that for the briefing before the first session of each day we will meet in the long room overlooking the sports hall (on the other side of the squash courts from our usual rooms). Officials should not access poolside through the swimmers changing rooms. Please use the spectator gallery and the stairs at the end of that to gain poolside access.

Lockers – all lockers at Wycombe Leisure Centre require a padlock. Padlocks should be 40mm combination locks with a 6mm diameter shackle and can be purchased at reception if you do not have your own. We suggest that officials store valuables in the dry side lockers which are on the right-hand side after you pass through the entry barriers. The briefing room will not be locked whilst we are on poolside and valuables should not be left in that room.

Changing rooms – officials should avoid using the facilities in the pool changing rooms as far as possible. Toilets are available upstairs just before the entry to the pool gallery and also downstairs in the dry side changing rooms. We would suggest that any officials needing to change on arrival at the pool use the dry changing rooms on the ground floor near the lockers.

Dress code - white polo shirts with black trousers/skirts. Trousers should be 3/4 cropped or full length and skirts should be knee length. Items should ideally be plain black in colour without designs or embellishments

Refreshments – refreshments and a hot lunch will be provided in the officials' briefing room between sessions. Lunch is provided for officials who are working the first and second session of each day of the championships. If you are only officiating for one of these sessions please allow others to take lunch first.

Please bring your own reusable water bottle and hot drinks cup so we can do our bit for the environment. Anyone with any specific dietary requirements should note this on the swim-meet system. If additional or alternative refreshments are needed there is a small café on the ground floor at the Leisure Centre as well as a large Waitrose store next door to the Leisure Centre. Hot drinks should not be taken onto poolside during the meet.

Expenses – should you wish to claim expenses in relation to the meet please use the form on the County website: <https://www.bsbasa.org/Misc/countyforms.htm>

Once again thanks for volunteering. We really couldn't run the Championships without your generous help.

Kind regards

B&SB Performance Swimming Events Committee